

# **GRAND BLANC TOWNSHIP – MS4 PERMIT SOP**

## **STANDARD OPERATING PROCEDURE**

### **SUBJECT: Township Hall Outfall Inspections**

DATE: July 21, 2020

**1. REFERENCES:**

- a. NPDES MS4 PERMIT for Grand Blanc Township
- b. Storm Water Management Program Plan
- c. Genesee County Storm Water and Flood Control Design Standard Requirements.

**2. PURPOSE:** To prevent pollution from the Township storm sewer outfalls to any body of water in and around the area of our MS4 Permit coverage area

**3. APPLICABILITY:** This policy applies to two storm sewer outfalls located in the north-east corner of the Township Hall property.

**4. POLICY:** Township Employees shall inspect storm sewer outfalls on a quarterly basis looking for the following conditions

- a. During extended dry weather periods, outfalls shall be inspected for any flow that should not exist. If water is flowing when it should not be, the source of the flowing water shall be investigated, identified, and remedied immediately. Once the presumed illicit discharge is identified and remedied, it shall be reported to the DPW Director for regulatory reporting.
- b. The water surrounding the outfall, if any, shall be visually inspected for existing contamination. The inspector should look for sheen on top of the water or water that is cloudy, discolored, or had floating debris. Any other irregularities are to be reported to the DPW Director immediately for proper follow-up.
- c. The outfall structures shall be inspected for any defects such as cracking, separated mortar joints, or blockages.

**5. DISCUSSION:** The Township is responsible for ensuring that no contamination from its operations is being introduced to any water bodies. Through regular inspections and documentation, the Township will work to help prevent pollution from occurring in the future.

**6. RESPONSIBILITY:** The Township DPW is responsible for overseeing the Township MS4 Permit program and any inspections or maintenance.

**7. EFFECTIVE DATE:** This Policy is effective on the above-mentioned date of this memorandum.