



# OUTDOOR GATHERING PERMIT APPLICATION

Charter Township of Grand Blanc  
5371 S. Saginaw Street, PO Box 1833  
Grand Blanc, MI 48480

Ph: (810) 424-2632 Fax: (810) 424-2633

Date: \_\_\_\_\_

Fee: \_\_\_\_\_

Assembly (event) Name: \_\_\_\_\_

Address Of Event: \_\_\_\_\_ Legal Description: \_\_\_\_\_

Sponsor: \_\_\_\_\_

Type/Description of Proposed Assembly:

  

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Date (s) of Operation: \_\_\_\_\_ Hour (s) of Operation: \_\_\_\_\_

Estimated Daily Attendance: \_\_\_\_\_

Applicant: \_\_\_\_\_

Address of Applicant: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

The following MUST be submitted with the application (Sec. 20.355):

- a. Police and fire protection
- b. Food and water supply and facilities
- c. Medical facilities (including emergency vehicles and equipment)
- d. Health and sanitation facilities
- e. Drawing/diagrams of parking, showing ingress and egress
- f. Camping and trailer facilities
- g. Illumination facilities
- h. Communication facilities
- i. Noise control and abatement
- j. Facilities for clean-up and waste disposal
- k. Insurance and bonding arrangements
- l. Map (s) of overall site of proposed assembly
- m. Number of attendees (Sec. 20.354(2))

Application Approval  
YES      NO  
  
POLICE DEPARTMENT  
  
FIRE DEPARTMENT  
  
BUILDING DEPARTMENT  
  
ZONING DEPARTMENT

Printed Name of Applicant: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**For Township Use Only**

\_\_\_\_\_  
Signature of Township Supervisor

\_\_\_\_\_  
Date

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**ORDINANCE NUMBER 9-18-70 B**

**OUTDOOR ASSEMBLY**

**AN ORDINANCE TO AMEND ORDINANCE 9-18-70 LICENSE,  
REGULATE AND CONTROL, IN THE INTEREST OF THE PUBLIC  
HEALTH, SAFETY AND WELFARE, OUTDOOR GATHERINGS OF  
PERSONS IN EXCESS OF 500 IN NUMBER, TO PROVIDE PENALTIES  
FOR VIOLATION THEREOF AND TO REPEAL ALL ORDINANCES  
OR PARTS OF ORDINANCES INCONSISTENT THEREWITH.**

The Township Board of the Charter Township of Grand Blanc Ordains:

**SECTION 1 – Preamble; Necessity**

The Township Board of the Township of Grand Blanc finds and declares that the interests of the public health, safety and welfare of the citizens of the Township of Grand Blanc require the regulation, licensing and control of assemblages of large numbers of people in excess of those normally drawing upon the health, sanitation, fire, police, transportation, utility and other public services regularly provided in this Township.

**SECTION 2 – Definitions**

- a. **"OUTDOOR ASSEMBLY":**, hereinafter referred to as "assembly" means any event, attended by more than 500 attendants, all or any part of which includes a theatrical exhibition, public show, display, entertainment, amusement or other exhibition, including, but not limited to musical festivals, rock festivals, peace festivals, circuses, carnivals, tent shows or similar gatherings, but does not mean:
  1. An event which is conducted or sponsored by a governmental unit or agency on publicly owned land or property; or
  2. An event which is conducted or sponsored by any entity qualifying for tax exempt status under Section 501 (c)(3) of the Internal Revenue Code of 1954, being 26 U.S.C. 501 (c)(3), as incorporated by reference in Section 201 of the Michigan Income Tax Act of 1967, Act 281 of the Public Acts of 1967, being Section 206.201 of the Compiled Laws of 1948; or
  3. An event held entirely within the confines of a permanently enclosed structure.

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- b. **“PERSON”** means any natural person, partnership, corporation, association or organization.
- c. **“SPONSOR”** means any person who organizes, promotes, conducts, or causes to be conducted an outdoor assembly.
- d. **“ATTENDANT”** means any person who obtains admission to an outdoor assembly by the payment of money or by the rendering of services in lieu of the payment of money for admission.
- e. **“LICENSEE”** means any person to whom a license is issued pursuant to this Ordinance.

**SECTION 3 – License Required**

A person shall not sponsor, operate, maintain, conduct or promote an outdoor assembly in the Township of Grand Blanc unless he shall have first made application for, and obtained, as hereinafter prescribed, a license for each assembly.

**SECTION 4 -- Application For License**

Application for a license to conduct an outdoor assembly must be made in writing on such forms and in such manner as prescribed by the Clerk of the Township and shall be made at least 60 days prior to date of the proposed assembly. Each application shall be accompanied by a nonrefundable fee of \$500 and shall include at least the following:

- a. The name, age, residence and mailing address of the person making the application. (Where the person making the application is a partnership, corporation or other association, this information shall be provided for all partners, officers and directors, or members. Where the person is a corporation, a copy of the articles of corporation shall be filed, and the names and addresses shall be provided of all shareholders having financial interest greater than \$500.00)
- b. A statement of the kind, character, and type of proposed outdoor assembly.
- c. The address, legal description and proof of ownership of the site at which the proposed outdoor assembly is to be conducted. Where ownership is not vested in the prospective licensee, he shall submit an affidavit from the owner indicating his consent to use of the site for the proposed outdoor assembly.
- d. The date or dates and hours during which the proposed outdoor assembly is to be conducted.
- e. An estimate of the maximum number of attendants expected at the outdoor assembly for each day it is conducted and a detailed explanation of the evidence of admission which will be used and of the sequential numbering or other method which will be used for accounting purposes.

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**SECTION 5 – Application Information**

Each application shall be accompanied by a detailed explanation, including drawings and diagrams where applicable, of the prospective licensee's plans to provide for the following:

- a. Police and fire protection.
- b. Food and water supply and facilities.
- c. Medical facilities and services including emergency vehicles and equipment.
- d. Health and sanitation facilities.
- e. Vehicle access and parking facilities.
- f. Camping and trailer facilities.
- g. Illumination facilities.
- h. Communications facilities.
- i. Noise control and abatement.
- j. Facilities for clean up and waste disposal.
- k. Insurance and bonding arrangements.
- l. Map of overall size.
- m. Number of attendees.

In addition, the application shall be accompanied by a map or maps of the overall site of the proposed outdoor assembly.

**SECTION 6 – Review of Application**

On receipt by the Township Clerk, copies shall be forwarded to the **Chief of Police** for the Township of Grand Blanc, the Fire Chief, and to such other appropriate public officials as the Clerk deems necessary. Such officers and officials shall review and investigate matters relevant to the application and within 20 days of receipt thereof shall report their findings and recommendations to the Township Board.

**SECTION 7 – Issuance Of License**

Within 60 days of the filing of the application, the Township Board shall issue, set conditions prerequisite to the issuance of, or deny, a license. The Township Board may require that adequate security or insurance be provided before a license is issued. Where conditions are imposed as prerequisite of the issuance of a license, or where a license is denied, within 5 days of such action, notice thereof must be mailed to the applicant by certified mail, and, in the case of the denial, the reasons therefore shall be stated in the notice.

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**SECTION 8 – Denial Of License**

A license may be denied if:

1. The applicant fails to comply with any or all requirements of this Ordinance, or with any or all conditions imposed pursuant hereto, or with any other applicable township ordinance or provision of State or local law; or,
2. The applicant has knowingly made a false, misleading or fraudulent statement in the application or in any supporting document.

**SECTION 9 – License Information; Posting; Transfer**

A license shall specify the name and address of the licensee, the kind and location of the outdoor assembly, the maximum number of attendants permissible, the duration of the license and any other conditions imposed pursuant to this Ordinance. It shall be posted in a conspicuous place upon the premises of the outdoor assembly, and shall not be transferred to any other person or location.

**SECTION 10 – Minimum Requirements**

In processing an application the Township Board shall, at a minimum, require the following:

- a. **SECURITY PERSONNEL.** The licensee shall employ at his own expense such security personnel as are necessary and sufficient to provide for the adequate security and protection of the maximum number of attendants at the assembly and for the preservation of order and protection of property in and around the site of the assembly. No license shall be issued unless the chief law enforcement officer for the Township of Grand Blanc is satisfied that such necessary and sufficient security personnel will be provided by the licensee for the duration of the assembly.
- b. **WATER FACILITIES.** The licensee shall provide potable water, sufficient in quality and pressure to assure proper operation of all water using facilities under conditions of peak demand. Such water shall be supplied from a public water system, if available, then from a source constructed, located and approved in accordance with Act 294, Public Acts of 1965, and the rules and regulations adopted pursuant thereto, and in accordance with any other applicable State or local law, or from a source and delivered and stored in accordance with Public Act 368 of 1978, Part 127. All costs to obtain water and usage fees for water shall be paid by the applicant.
- c. **RESTROOM FACILITIES.** The license shall provide separate enclosed flush-type water closets as defined in Act 266, Public Acts of 1929, and the rules and regulations adopted pursuant thereto and in accordance with any other applicable State or local law. If such flush-type facilities are not available, may permit the use of other facilities which are in compliance with Act 273, Public Acts of 1939, and the rules and regulations adopted pursuant thereto, and in accordance with any other applicable State or local law.

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The licensee shall provide lavatory and drinking water facilities constructed, installed and maintained in accordance with Act 266 of the Public Acts of 1929, and the rules and regulations adopted pursuant thereto, and in accordance with any other applicable State or local law.

The number and type of facilities required shall be determined, on the basis of the number of attendants, in the following manner:

<b>Facilities</b>	<b>Male</b>	<b>Female</b>
Toilets	1:300	1:100
Urinals	1:100	
Lavatories	1:200	1:200
Drinking Fountains		1:500
Taps of Faucets		1:500

Where the assembly is to continue for more than 12 continuous hours in a 24 hour period, the licensee shall provide shower facilities, on the basis of the number of attendants, in the following manner:

Facilities	Male	Female
Shower Heads	1:100	1:100

All facilities shall be installed, connected, and maintained free from obstructions, leaks and defects and shall at all times be in operable condition as determined by the Township Health Officer.

d. **FOOD SERVICE.** If food service is made available on the premises, it shall be delivered only through concessions licensed and operated in accordance with the provisions of The Food Law of 2000 Michigan PA Act 269, Public Acts of 1968, and the rules and regulations adopted pursuant thereto, and in accordance with any other applicable State or local law.

If the outdoor assembly is distant from food service establishments open to the public, the licensee shall make such food services available on the premises as will adequately feed the attendants.

e. **MEDICAL FACILITIES.** If the assembly is not readily and quickly assessable to adequate existing medical facilities, the licensee shall be required to provide such facilities on the premises of the assembly.

f. **LIQUID WASTE DISPOSAL.** The licensee shall provide for liquid waste disposal in accordance with Public Act 451, Part 117. If such rules and regulations are not available or if they are adequate, then liquid waste disposal shall be in accordance with the United States

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Public Health Service Publication No. 526, entitled, "Manual of Septic Tank Practice." If liquid waste retention and disposal is dependent upon pumpers and haulers, they shall be licensed in accordance with Act 243, Public Acts of 1951, and the rules and regulations adopted pursuant thereto, and in accordance with any other applicable State or local law, and, prior to issuance of any license, the licensee shall provide the Township and Genesee County Health Department with a true copy of the executed agreement in force and effect with a licensed pumper or hauler, which agreement will assure proper, effective and frequent removal of liquid waste from the premises so as to neither create nor cause a nuisance or menace to the public health. All costs to dispose of liquid waste and any usage fee shall be paid by licensee.

g. **SOLID WASTE DISPOSAL.** The licensee shall provide for solid waste storage on, and removal from the premises. Storage shall be in approved, covered, fly tight and rodent proof containers, provided in sufficient quantity to accommodate the number of attendants. Prior to issuance of an<sup>y</sup> license, the licensee shall provide in accordance with the Public Act 451, Part 115, which will assure proper, effective and frequent removal of solid waste from the premises so as to neither create nor cause a nuisance or menace to the public health.

The licensee shall implement effective control measures to minimize the presence of rodents, flies, roaches and other vermin on the premises. Poisonous materials, such as insecticides or rodenticides shall not be used in any way so as to contaminate food, equipment, or otherwise constitute a hazard to the public health. Solid waste containing food waste shall be stored as to be inaccessible to vermin. The premises shall be kept in such condition as to prevent the harborage or feeding of vermin.

h. **PUBLIC BATHING BEACHES.** If the outdoor assembly will include a public bathing beach, the licensee shall provide or make available or accessible public bathing beaches only in accordance with Act 218, Public Acts of 1967, and the rules and regulations adopted pursuant thereto, and in accordance with any other applicable provision of State or local law, in accordance with Public Act 368 of 1978, Part 125.

i. **PUBLIC SWIMMING POOLS:** if the outdoor assembly will include a public swimming pool, then the licensee shall provide or make available public swimming pools only in accordance with Act 230, Public Acts of 1966, and the rules and regulations adopted pursuant thereto, and in accordance with any other applicable provision of State or local law, in accordance with Public Act 368 of 1978, Part 125.

j. **ACCESS AND TRAFFIC CONTROL.** The licensee shall provide for ingress to an egress from the premises as to insure the orderly flow of traffic onto and off of the premises. Access to the premises shall be from a highway or road which is a part of the county system of highways or which is a highway maintained by the State of Michigan. Traffic lanes and other space shall be provided, designated and kept open for access by ambulance, tire equipment, helicopter and other emergency vehicles.

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- k. **PARKING.** The licensee shall provide a parking area sufficient to accommodate all motor vehicles, but in no case shall he provide less than one automobile space for every four (4) attendants. If the parking area is not asphalt or concrete, it shall be mowed and raked to a height not to cause grass fires and as approved by the Fire Chief.
- l. **CAMPING AND TRAILER PARKING.** A licensee who permits attendants to remain on the premises between the hours of 2 a.m. and 6 a.m. shall provide for camping and trailer parking and facilities in accordance with Public Act 368, Part 125 of 1978, and the rules and regulations adopted pursuant thereto, and in accordance with any other applicable provision by State or local law.
- m. **ILLUMINATION.** The licensee shall provide electrical illumination of all occupied areas sufficient to insure the safety and comfort of all attendants. The licensee's lighting plan shall be approved by the Township Board. The licensee shall provide a contract with Consumers Energy for electricity and gas, if applicable.
- n. **INSURANCE.** Before the issuance of a license, the licensee shall obtain public liability insurance with limits of not less than \$1,000,000 - \$3,000,000 and property damage insurance with a limit of not less than \$50,000 liability from a company or companies approved by the Commissioner of Insurance of the State of Michigan, which insurance shall insure liability for death or injury to persons or damage to property which may result from the conduct of the assembly or conduct incident thereto and which insurance shall remain in full force and effect in the specified amounts for the duration of the license. The evidence of insurance shall include an endorsement to the effect that the insurance company shall notify the Clerk of the Township of Grand Blanc in writing at least 10 days before the expiration or cancellation of said insurance.
- o. **BONDING.** Before the issuance of a license the licensee shall obtain, from a corporate bonding company authorized to do business in Michigan, a corporate surety bond in the amount of \$50,000 in a form to be approved by the Township Attorney, conditioned upon the licensee's faithful compliance with all of the terms and provisions of this Ordinance and all applicable provisions of State and local law, and which shall indemnify the Township, its agents, officers, and employees and the Township Board against any and all loss, injury or damage whatever arising out of or in any way connected with the assembly and which shall indemnify the owners of property adjoining the assembly site for any costs attributable to cleaning up and/or removing debris, trash, or other waste resultant from the assembly.
- p. **FIRE PROTECTION.** The licensee shall, at his own expense, take adequate steps as determined by the Fire Chief, to insure fire protection.
- q. **SOUND PRODUCING EQUIPMENT.** Sound producing equipment including but not limited to, public address systems, radios, phonographs, musical instruments and other recording devices, shall not be operated on the premises of the assembly so as to be unreasonably loud or raucous, or so as to be a nuisance or disturbance to the peace and tranquility of the citizens of Grand Blanc Township, in accordance with the Noise Control Ordinance.

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- r. **FENCING.** The licensee shall erect a fence completely enclosing the site, or sufficient height and strength as will preclude persons in excess of the maximum permissible attendants from gaining access and which will have sufficient gates properly located so as to provide ready and safe ingress and egress.
- s. **COMMUNICATIONS.** The licensee shall provide public telephone equipment for general use on the basis of at least one unit for each 500 attendants
- t. **MISCELLANEOUS.** Prior to the issuance of a license, the Township Board may impose any other conditions reasonably calculated to protect the health, safety, welfare and property of attendants or of citizens of the Township of Grand Blanc.

**SECTION 11 – License Revocation**

The Township Board may revoke a license whenever the licensee, his employee or agent fails, neglects or refuses to fully comply with any and all provisions and requirements set forth herein or with any and all provisions, regulations, ordinances, statutes, or other laws incorporated herein by reference.

**SECTION 12 – Violations**

It shall be unlawful for a license, his employee, or agent, or knowingly:

- a. Advertise, promote or sell tickets to, conduct, or operate an assembly without first obtaining a license as herein provided.
- b. Conduct or operate an assembly in such a manner as to create a public or private nuisance.
- c. Conduct or permit within the assembly, any obscene display, exhibition, show, play entertainment or amusement.
- d. Permit any person on the premises to cause or create a disturbance in, around, or near the assembly by obscene or disorderly conduct.
- e. Permit any person to unlawfully consume, sell or possess, intoxicating liquor while on the premises.
- f. Permit any person to unlawfully use, sell, or possess any narcotic drugs, or other substances as defined in Act 343, Public Acts of 1952.

Any of the above enumerated violations is a separate offense, is a nuisance per se immediately enjoinable in the circuit courts, and, is punishable by imprisonment in the county jail for not more than 90 days or by a fine of not more than \$500.00, or by both such fine and imprisonment.

It is further provided that any of the above violations is a sufficient basis for revocation of the license and for the immediate enjoining in the circuit court of the assembly.

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**SECTION 13 -- Severability**

If any portion of this Ordinance or the application thereof to any person or circumstances shall be found to be invalid by a court, such invalidity shall not affect the remaining portions or applications of this Ordinance which can be given effect without the invalid portion or application, provided such remaining portions are not determined by the court to be inoperable, and to this end this Ordinance is declared to be severable.

**SECTION 14 – Effective Date; Repeal**

This Ordinance shall be effective thirty (30) days after publication.

All Ordinances or parts of ordinances inconsistent herewith are hereby repealed.

Adopted June 12, 2003