



5371 South Saginaw Road, Grand Blanc, MI 48507

P 810.694.0101

parks@gbtgov.com

GRAND BLANC PARKS AND RECREATION 2026 FIELD RENTAL APPLICATION

Please complete the entire application in legible printing. Incomplete and/or unsigned applications will not be processed. If you are having a tournament, please fill out the attached Tournament Field Schedule. To reserve an unprepped field for practice or reserve a prepared field for a practice or tournament game, a Field Rental Application must be submitted and approved. GB Parks has the right to refuse use if space is not available or if the activity for which the rental is requested is objectionable.

Name: _____

Organization: _____

Address: _____

City: _____ Zip: _____

Phone: _____

Email: _____

Sport:

Softball Baseball Soccer Lacrosse Volleyball Basketball
 Other _____

Type of Event:

Practice Tournament League Play Other _____

Dates / Times Requested:

Tournaments may not start before 9:00am, Games/Matches must complete by 8:00pm unless otherwise agreed upon.

Dates	Start Time	End Time

Facilities Requested:

- Upper Quad
- Lower Quad
- Soccer/Multipurpose Fields
- Volleyball Courts
- Basketball Courts

Field Size/Base Distance Needed/Goal Size/Dimensions/Special Needs:

Rubber and Bases cannot be changed midday

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Do you request to bring in vendors for food?

Concessionaire Permit is required. Application fee is \$35. Please note: Food Trucks are not permitted in the facility for Tournaments if GB Parks chooses to operate the Concession Stand during the tournament.

Yes

No

Payment

- **Tournaments:** A non-refundable deposit is required upon notice of confirmation to secure the date(s). To secure 7-10 fields, \$1000/deposit. To secure 5-6 fields, \$500/deposit. To secure 4 or less, \$250/deposit. The deposit will be applied to final balance IF the tournament scheduled is provided two weeks in advance and everything is adhered to in the rental agreement. If a tournament is reserved at 7-10 fields and the final schedule indicates that 4 or less fields will be used, then \$750 of the deposit shall be forfeited. Balances over 30 days late will result in the loss of future bookings and the balance will be referred to the Grand Blanc Township Police Department for collection enforcement.
- **Field Reservations:** Field reservations will be invoiced at time of booking. Credits will be issued for unused blocks due to weather minus prep fees. Balances over 30 days will result in the loss of future bookings and the balance will be referred to the Grand Blanc Township Police Department for collection enforcement.

Tournament Rental Rates

Type of Field	Rate (per field)	Quantity	Rate	Total
Softball/Baseball	\$150 per day			
Soccer/Lacrosse	\$25 per hour			
Sub Total			\$	

Tournament Rates	Rate	Quantity	Rate	Total
Softball/Baseball: Full Drag & Chalk 1 midday drag is required	\$45 per field			
Softball/Baseball: Tournament Rake & Chalk	\$30 per field			
Softball/Baseball: Portable Outfield Fencing	\$100 per field			
Softball/Baseball: Diamond Dry	\$25 per bag			
Additional Restrooms (based on location / # of teams)	\$25 per unit			
Portable Restroom Cleanings	\$35 per cleaning			
Septic Fee: 1-2-day tournaments require 1 pump. 3-4-day tournaments require 2 pumps.	\$600/pump			
Soccer/Lacrosse lining	\$150 per field			
Sub Total			\$	

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*Estimate TBD upon field schedule and due at final invoice

Non-Tournament Rental Rates

Item	Rate	Quantity	Rate	Total
Softball/Baseball Practice	\$50/evening M-F			
Softball/Baseball Game	\$65/evening M-F			
Volleyball/Basketball	\$100/day			
Soccer/Lacrosse Field	\$25/hr			
Football Field (Maximum of 2 Tackle Teams or 4 Flag Teams Per Field)	\$50 per hour			
Football Field Lining (Initial Setup) – Hash Marks Every Yard	\$300 per field			
Football Field Lining (Re-Painting) – Hash Marks Every Yard	\$225 per field			
			Sub Total	\$
			Grand Total	\$
			Deposit Due	\$

Field Use Guidelines

- Any individual or group representative must be at least 21 years of age to reserve the use of a field.
- A complete Special Event Application, Field Rental Application and Tournament Field Schedule (Softball/Baseball Only) must be submitted and approved by GB Parks.
- Applications may be submitted at any time during the current rental year.
- Applications must be submitted at least 8 weeks prior to the date requested (Tournaments Only).

Field Use Priorities

1. Grand Blanc Parks and Recreation sponsored or co-sponsored activities / programs
2. Grand Blanc Community Service Groups, Civic Organizations, designated Youth Sports Providers
3. Grand Blanc Community residents, groups, agencies, and businesses
4. Non-resident groups / organizations

Days and Hours of Use

- Fields are available for rental, April 14 through the second weekend in October (weather permitting).
- Hours available are 9am-8pm (Softball), 8am-8pm (Soccer/Lacrosse/Football), unless otherwise posted or agreed upon. For safety reasons, daily events shall conclude 30 minutes before sunset.
- Renters are only authorized to utilize the specific fields/courts specified and approved in the application process.

Insurance

Tournaments shall procure and maintain in full force and effect during the terms of this Agreement, the following insurance written by an insurer with a Best's VIII rating or better authorized to do business in Michigan:

1. Workers Compensation Insurance (If applicable) as required by the laws of the State of Michigan.
2. Comprehensive General Liability Insurance, including bodily injury and property damage caused by automobiles or other vehicles, with limits of \$1,000,000.00 per occurrence, with \$2,000,000.00 aggregate.
3. Employer's Liability Insurance with limits of \$100,000.00.
4. Products and Completed Operations Insurance with limits of \$1,000,000.00 per occurrence and \$2,000,000.00 aggregate.

Those who rent fields as part of an organization for group use (but not a Tournament) shall provide the following:

1. Proof of general liability and property damage insurance in the amount of at least \$500,000/\$1,000,000, which names the Charter Township of Grand Blanc and Grand Blanc Parks and Recreation (GB Parks) additional insured, is required. Insurance certificate is to be furnished to GB Parks at least two weeks prior to event.

It is highly recommended that Tournament Directors carry Tournament specific insurance, including a weather cancellation rider.

Concessions & Vendors

- GB Parks retains sole and exclusive rights to sell concessions at all athletic fields and facilities. Should GB Parks choose not to provide concessions for an event, the renter may apply for a Concessionaire Permit through GB Parks for the event. Concessionaire Permit application fee is \$35. A site fee of \$25 per day, per vendor, shall be paid to GB Parks.
- If using a food truck, the truck must be inspected and approved for use by the Grand Blanc Township Fire Department prior to use at GB Parks facilities and events.

Weather Policy

- Decisions regarding weather for sports and special events will be made at the discretion of GB Parks employees, supervisors, and officials by 4pm on weekdays and 7am on weekends.
- To maintain quality turf and prevent irreparable damage, after severe weather or large amounts of rain, GB Parks may close or restrict the use of outdoor facilities
- **Renter agrees to stay off fields in the event of standing water.**
- As a matter of safety and precaution, all activities must be paused and shall not resume until 30 minutes have passed since the last detected or observed lightning strike. All players, coaches, officials, and spectators are to return to their cars and wait 30 minutes from the last detected or observed lightning strike before resuming play. NO exceptions.

Cancellations & Reschedules

- All cancellations/reschedules (including a reduction in number of fields needed) must be submitted in writing.
- If weather-related cancellation is made by parks staff **prior** to field preparation beginning, every effort will be made to reschedule the event. If P&R cannot set up the field due to field conditions, the group will be notified in advance and makeup date arranged at no added cost. If no makeup date can be agreed upon, a refund of 50% of fees will return to the group. If games are cancelled by the group due to weather, you must notify GB Parks no later than 24 hours after the cancellation. If available, a game may be moved to a makeup date for a \$25/fee.
- **Weekday Cancellations** : Cancellations for reasons other than weather must be made at least 48 hours in advance. For large bookings of 6 or more reservations, cancellations must be made at least 30 days in advance. If cancelled with less notice, the booking cost will be forfeited.
- **Weekday Rainout Policy**
 - For all games played during the week, GB Parks will determine if it is necessary to cancel games prior to the start of any game. Factors that will influence whether games will be cancelled include amount of rainfall, length of rainfall, intensity of rainfall, snow fall, weather forecasted. Games will be cancelled if there is

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standing water on the field. It is possible that some games may be cancelled while others are played, since drainage will vary from field to field. Determination of cancelled games will be made as early as possible, when it is determined that turf damage will occur, or the safety of participants is in jeopardy. The sport organization's representative will be responsible for cancelling games, if necessary, once the game has begun. On weekdays, during business hours call 810.694.0101, additional cancellations will be announced through the field reservation system, Facebook, and email blast.

- GB Parks will notify the sports organization representative.
- If sports organization elects to play on field(s) they are responsible for the cost associated with any field(s) repair(s) and may risk the loss of field scheduling privileges.
- **Weekend Rainout Policy**
 - For all games played on the weekend, determination of games that need to be cancelled will be made by GB Parks representative.

Field Closure

- GB Parks reserves the right to close any facility at any time due to poor field conditions and move rental field locations if deemed necessary.
- Any renter or organization electing to play on a field that has been closed by a GB Parks representative shall be responsible for any damages and costs associated with field repair and shall lose their field scheduling privileges.

Admission, Parking and Vehicles

- **A gate fee of \$100 per team will apply for all tournaments.**
- Parking is allowed in parking lots only; this includes tournament staff and officials unless agreed upon in advance by GB Parks.
- No unauthorized vehicles are permitted to be on the grass, sidewalks, trails, fields, etc.
- Parking of vehicles overnight (including camping) is prohibited without advanced written permission.

Clean Up/Site Restoration

- Normal clean-up shall be performed by the renter. The area should be left in the condition it was received. This includes, but not limited to grounds and parking lots used by renter.
- All wastepaper and other rubbish must be deposited in the appropriate receptacles.
- Damage caused to a facility or grounds as a result of this rental is the responsibility of the renter.
- \$100 per day penalty following event that park/facility is not cleaned up by organization, and hourly rate of \$30.00 per hour for clean up if applicant fails to comply with clean up agreement.
- Other Fees: The applicant is responsible for the actual cost of support services necessitated by the event.

Signage & Advertising

- No signage, banners, tents, equipment, or other apparatus may be located on the facility unless the use and location has received prior approval.

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Additional Notes / Comments:

Release / Indemnification

I hereby make this application for a field rental through GB Parks on the date and hours stated. I also certify that the information on the application is true and that I have read and agree to abide by the Field Rental Procedures and Guidelines that pertain the use of the facilities.

I agree to follow and require all participants to follow all rules and policies for the use of the Creasey Bicentennial Park pavilions/athletic fields as required by the Grand Blanc Township Parks and Recreation Department. Failure to do so will result in the termination of this agreement and forfeiture of the reservation and deposit.

I am fully aware of and understand the potential risk involved with my, or my child's, or groups participation in this physical activity, including, but not limited to, cuts, bruises, broken bones, and other injuries, damages, or losses. I hereby agree to assume all risk of injury, damage to persons or property, or death resulting from my, or my child's, or groups participation in this activity or event and the use of Facilities. I do hereby fully release and discharge the Grand Blanc Parks and Recreation and the Charter Township of Grand Blanc, its officers, agents, employees, volunteers, sponsors, and organizers from any and all liability for any injury, including death, damages, or loss that may have or incur as a participant in the listed activity or event, and further agree to indemnify and hold harmless the Grand Blanc Parks and Recreation and the Charter Township of Grand Blanc, its officers, agents, employees, volunteers, sponsors, and organizers from and against any and all liability that may be suffered by me or my child as a result of, or in any way connected to, my, my child's or my group's participation in the listed activity or event on this application. This Release, Waiver, and Assumption of Risk shall be binding upon my heirs and dependents.

Name: _____ Signed: _____ Date: _____

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Office Use Only:

Application: Approved Denied By Staff Person: _____

Security Deposit: \$ _____ (50% deposit required for tournaments) Total Fees: \$ _____

Payment Date: _____ Cash Check Credit Card

Liability Insurance Rider on file: Yes No (application not approved)

Vendor Fees to be collected after the event: Yes No